



Completing a Health Risk Assessment (HRA)

Health Risk Assessment Completion Instructions

Sections 1-3 of the Health Risk Assessment form will be completed by the beneficiary. If Sections 1-3 have not already been completed, have the beneficiary complete it during their office visit. Beneficiaries are not required to answer all of the questions in Sections 1-3 for the Health Risk Assessment to be considered complete.

Primary care providers complete Section 4. In discussion with the beneficiary, primary care providers should assess achievement of previously chosen healthy behavior goals, select a new goal for the upcoming year, and complete the provider attestation portion of the form. All three parts of section 4 must be complete for the attestation to be considered complete.

Submission Instructions

Primary care providers should give the beneficiary a copy of their completed Health Risk Assessment, then submit the completed form by fax to 517-763-0200, or follow the submission instructions provided by the beneficiary's health plan. Providers can also add the new HRA Provider Profile to their CHAMPS username and complete the HRA online in CHAMPS.

Before you fax: HRAs submitted by fax should include the [HMP HRA fax cover sheet](#). It is REQUIRED that the beneficiary name and Member ID are on all pages of the HRA, and the beneficiary is **currently** enrolled in a Medicaid Health Plan.

Each health plan providing services to Healthy Michigan Plan members has an incentive for providers who complete and return the Health Risk Assessment form for their Healthy Michigan Plan patients. These incentives will vary by health plan. Contact the plans you participate with for details.